



CINEMA COURT

1036 Millcreek Drive

Moab, UT 84532

APPLICATION INSTRUCTIONS

- Complete the entire application. Incomplete applications will not be accepted.
- Make contact with our office once a month to keep your application active.

QUALIFICATIONS

- Applicants will be considered regardless of race, color, religion, sex, national origin, age, familial status, disability, source of income or sexual orientation.
- Applicants must meet LIHTC income guidelines (see below).
- Gross Monthly Income should equal 2 times monthly rent or applicant shall provide other documentation of how rent will be paid.
- Applicants may be rejected based on negative previous landlord references, credit history, and criminal background.
- Individuals who are currently engaging in the illegal use of a controlled substance need not apply.
- Cinema Court is a non-smoking facility.
- The required security deposit is \$500.
- No Pets

For questions, inquiries, and interview appointments, please call 435-259-2600. The lower rents will be given to those who income qualify and whose applications are returned in a timely manner and in order of application issue/receipt.

RENT RANGES AND INCOME LIMITS (rates may vary slightly by lease-up)

One bedroom from \$242-403	Contact management for maximum annual income based upon your household size.
Two bedrooms from \$557	Contact management for maximum annual income based upon your household size.
Three bedrooms from \$635-714	Contact management for maximum annual income based upon your household size.

Opening Spring 2012!

Applications should be returned by mail to:

Cinema Court Apartments

1036 Millcreek Dr.#64

Moab UT 84532

Or faxed to: 435-259-2602

Please keep the cover sheets for your reference.

Cinema Court Apartments
 1036 Millcreek Dr. #64
 Moab UT 84532
 Phone 435-259-2600
 Fax 435-259-2602



FOR OFFICE USE ONLY	
BEDROOM	_____
DATE	_____
TIME	_____
BY	_____
Rev 02/13	



Note: TDD service is available by calling the project phone number and allowing time for hook up or through Utah Relay Service 298-9484 in Salt Lake City or 1-800-346-4128 in greater Utah

Complete the following and return it to the office. Applications are placed in order of time and date they are received. **APPLICATIONS MUST BE COMPLETED IN ENTIRETY.** If you have questions or need assistance in completing the application, please contact the project manager. At the time of submission, an application interview will be conducted. Management reserves the right to request additional information to ensure the application is complete. All adult members must complete a separate application.

Acceptance of an application does not insure admittance. Credit, criminal and personal background checks will be completed on each applicant as your name nears the top of the waiting list. Applicants will be approved or denied based on results of these checks. Applicant delays in obtaining the requested information may affect your position on the waiting list.

The fundamental nature of our housing program does not provide personal care services for individuals. All individuals must be able to provide the necessary personal care services they require without placing undue burden upon other residents or management.

PLEASE PRINT

Applicant name(s) _____
 HEAD OF HOUSEHOLD (LAST NAME, FIRST NAME) (CO-HEAD/SPOUSE)

Address _____
 City State Zip Code

Home Phone # _____ Other Phone # _____ Email: _____

Emergency Contact _____
 Name Address Phone#

Complete the following information for ALL individuals who will be living in the apartment:

Full Name	Relationship	Birth Date	Sex	Student (Y or N)	Social Security #	D.L. or State ID #
	Head of Household					
	Co-Head/ Spouse					

Applicant certifies that the apartment applied for will be the applicant household's permanent residence and no member maintains a subsidized rental unit in a different location.

Briefly describe your reasons for applying and how you heard about our property: _____

NOTICE TO ALL APPLICANTS: OPTIONS FOR APPLICANTS WITH DISABILITIES

This property is managed by THE SELLERS GROUP. We are not permitted to discriminate against applicants and tenants on the basis of their race, color, religion, sex, national origin, familial status, disability, handicap, or source of income. We also have specific obligations which relate solely to people with disabilities or handicaps.

Please be advised that we have a legal obligation to make changes in policies and procedures (“reasonable accommodations”) and structural alterations (“physical modifications”) if it will enable an otherwise eligible applicant or tenant with a disability an equal opportunity to access and enjoy the housing program. We do not have to make a reasonable accommodation or a physical modification if the accommodation or modification costs too much money and is too difficult for us to do (poses “an undue financial and administrative burden”) or requires us to ignore or change a basic component of our housing program (a “fundamental alteration” in the housing program).

Please note that our obligation to provide a reasonable accommodation and/or physical modification does not require us to waive basic lease requirements for applicants or tenants with disabilities. An applicant or tenant family that has a member with a disability or handicap must still be able to meet the essential obligations of tenancy (pay rent, care for the apartment, report required information to the manager, avoid disturbing their neighbors, etc.) with or without a reasonable accommodation or physical modification.

If you or a member of your family has a disability or handicap and think you might need or want a reasonable accommodation or structural modification, you may request it at any time in the application process or after admission.

Handicap or Disability Information:

This information is voluntary. However, there are certain program benefits which are available to applicants and residents who are handicapped or disabled (see Property Eligibility Criteria).

IF YOU DO NOT WISH TO BE CONSIDERED FOR THESE BENEFITS, OR THEY DO NOT APPLY TO YOU, PLEASE ENTER N/A HERE. _____

Member Name(s)	Handicap/Disability (optional)	Name and Address of Doctor or Organization that can verify information

Special Needs Apartments: Special needs apartments are those that have been modified for enhanced life enjoyment for people with disabilities. These apartments may include modifications to include equipment for the hearing impaired or special design for individuals with mobility impairments. If you or a member of your family have a disability and think you may need an apartment with special features, you may request it at any time. If you would prefer not to discuss your situation with management, that is your right. However, if you desire special features, we are required to obtain additional information to verify eligibility and assure the appropriate needs are met.

Apartment type requested:

Studio	1 Bedroom	2 Bedroom	3 Bedroom	Special Needs

RESIDENCE HISTORY		
Current Address	Rent? _____ Own? _____	Move-in _____
Landlord Address	Phone # _____	Are you related? If so, how?

List the names of all household members at this address.

Do you expect to receive a refund of your security deposit? () YES () NO

Previous Address	Rent? _____ Own? _____	Move-in _____ Move-out _____
Landlord Address	Phone # _____	Are you related? If so, how?

List the names of all household members at this address.

Previous Address	Rent? _____ Own? _____	Move-in _____ Move-out _____
Landlord Address	Phone # _____	Are you related? If so, how?

List the names of all household members at this address.

A minimum of three years residential history is required. If more room is needed, please attach an additional sheet.

1. Have you ever resided in housing subsidized by the government () YES () NO If yes, please complete.

Property Name	Address	City, State, Zip	Phone #

Move-in date: _____ Move-out date: _____

2. Have you ever been evicted from public or private housing () YES () NO If, yes, please complete.

Property Name	Address	City, State, Zip	Phone #

Move-in date: _____ Move-out date: _____

Reason for eviction _____

3. Do you own any pets? () YES () NO If yes, describe _____
4. Has any individual listed on this application ever used a different name or Social Security Number? () YES () NO
If yes, list all: _____
5. Has any adult member of the household listed on the application ever resided in another state? () YES () NO
If yes, list all below. (If additional space is needed, please list on a separate sheet.)

Name of Family Member	City & State of Residency	Beginning & End Dates of Residency

6. Have you ever had gas service (Questar) in your name? () YES () NO
Have you ever had electric service (UP&L) in your name? () YES () NO

Have you ever had any phone service in your name? YES NO
 Have you ever had cable service in your name? YES NO
 Do you have any outstanding balances on any of these accounts? YES NO
 Are you able to have utility service connected in your name? YES NO

APPLICANT DISCLOSURE

The information regarding race, national origin, and sex designation, listed on this application is requested in order to assure the Federal Government that Federal laws prohibiting discrimination against tenant applicants on the basis of race, color, national origin, religion, sex, family status, age and handicap are complied with. You are not required to furnish the information, but are encouraged to do so. This information will not be considered when evaluating your application or to discriminate against you in any manner. However, if you choose not to furnish it, the owner is required to complete the race/national origin, and sex of individual applicants on the basis of visual observation or surname. The information collected is required by the Fair Housing Office for statistical purposes only.

Race of Household		Ethnicity of Head of Household
<input type="checkbox"/> White	<input type="checkbox"/>	Hispanic
<input type="checkbox"/> Black	<input type="checkbox"/>	Non-Hispanic
<input type="checkbox"/> American Indian		
<input type="checkbox"/> Asian		
<input type="checkbox"/> Other		

CRIME FREE HOUSING

1. Applicant agrees and warrants that he/she and any member of the applicant's household, any guests or other persons under the applicant's control shall not engage in and/or facilitate criminal activity on or near the apartment community including but not limited to violent criminal activity and/or drug-related activity.
2. Applicant further agrees and warrants that he/she and/or any member of the applicant's household shall not permit the dwelling to be utilized for and/or facilitate criminal activity, including but not limited to violent criminal activity and drug-related criminal activity. "Violent criminal/drug-related criminal activity" means the illegal manufacture, sale, distribution, or use of a controlled substance.

Do you or any member of your household use illegal drugs or other illegal controlled substances? YES NO

Have you or any member of your household ever been convicted of illegal distribution or manufacture of an illegal drug or other controlled substance? YES NO

Have you or any member of your household ever been convicted of any felony or misdemeanor, other than a traffic violation? YES NO If yes, explain: _____

Is any member of the applicant household subject to a sex offender registration program? YES NO

PERSONAL REFERENCES

List four (4) personal references, three (3) who are not related to head and co-head of the household, that you have known at least 2 years.

1. Name _____
 Address _____
 Phone # _____ How Associated _____
2. Name _____
 Address _____
 Phone # _____ How Associated _____
3. Name _____
 Address _____
 Phone # _____ How Associated _____
4. Name _____
 Address _____

INCOME

The following information is being collected to determine eligibility for housing assistance. Information given will be verified and may be released to appropriate federal, state or local authorities. Fines of up to \$10,000.00 and/or imprisonment up to five years can be assessed for providing false or incomplete information.

(*List ALL sources: Public Assistance, Social Security, Pensions, Veterans Benefits, Unemployment, Wages, Alimony, Child Support, Self-employment, etc./full-time, part-time, seasonal for all household members age 18 or older.)

HOUSEHOLD MEMBER	INCOME SOURCE (List name, address, phone #, supervisor name)	Hourly pay/ # of hours per week or monthly amount
		/
		/
		/
TOTAL		

EXPENSES

CHILDCARE EXPENSES – Childcare expenses (children under the age of 13) that are incurred allowing an adult member of the household to work or attend school are an allowed deduction for rent calculation. Childcare expenses would need to be verified prior to residency. Would you benefit from this allowed deduction? () YES () NO

MISCELLANEOUS EXPENSES - medical and handicap expenses are eligible financial deductions in rent calculations that are available to elderly households and/or individuals with a verified disability or handicap. If the head of household or spouse is elderly, or a member of the household has a disability or handicap, and would benefit from the allowed deductions, you may inform management at any time. Verification will be required. The following question is OPTIONAL. Would you benefit from the deduction at this time? () YES () NO

ASSETS

List the assets of all household members, including bank accounts, stocks, bonds, credit union shares, land, real estate, etc.

Household Member	Description of Asset	Estimated Current Value	Estimated Annual Income From Asset

Do you have a checking account () YES () NO
 Bank Name _____
 Address _____

Do you have a savings account () YES () NO
 Bank Name _____
 Address _____

All assets will need to be verified prior to approval for residency. This will include account numbers and balances.

Do you own a vehicle? () YES () NO

If yes, describe: Make _____ Model _____ Year _____
License plate # _____ State _____

STATEMENTS BY ALL ADULT HOUSEHOLD MEMBERS

We certify that all information given in this application and any addenda thereto is true, complete, and accurate. We understand that if any of this information is false, misleading or incomplete, management may decline our application or, if move-in has occurred, terminate our Rental Agreement.

We authorize the Property to make any and all inquiries to verify this information either directly or through information exchanged now or later with rental and credit screening services, and to contact previous and current landlords or other sources for credit and verification confirmation which may be released to appropriate federal, state or local agencies.

If our application is approved and move-in occurs, we certify that only those persons listed in this application will occupy the apartment; will maintain no other place of residence, and that there are no other persons for whom we have or expect to have, responsibility to provide housing.

We agree to notify management in writing regarding any changes in household address, telephone numbers, income and household composition.

We have read and understand the information in this application and we agree to comply with such information.

The Resident Selection Plan adhered to by the Property is available at the management office of the Property.

We understand that if this application is placed on the Property's Application List, that we may request sample copies of the Rental Agreement and House Rules. If this application is approved, and move-in occurs, we certify that we will accept and comply with all conditions of occupancy as set forth therein, including specifically all conditions regarding pets, rent, damages, crime-free housing, and security deposits.

We authorize management to obtain one or more "consumer reports" as defined in the Fair "Credit Reporting Act, 15 U.S.C. Section 1681a(d), seeking information on our creditworthiness, credit standing, credit capacity, character, general reputation, personal characteristics, or mode of living.

DATE

SIGNATURE OF HEAD OF HOUSEHOLD

DATE

SIGNATURE OF SPOUSE/CO-HEAD

DATE

SIGNATURE OF CO-APPLICANT

ATTACHMENT 5

FAMILY SUMMARY SHEET

List only those who will be residing in the apartment.

Member No.	Last Name of Family Member	First Name	Relationship	Sex	Student? Y or N	Date of Birth
Tenant						
2						
3						
4						
5						
6						
7						

This portion to be completed by OFFICE STAFF only

Owner's Summary of Family					Attachment 10	
Mbr. No.	Last Name	First Name	Relationship	Sex	Declaration	Verified
1						
2						
3						
4						
5						
6						
7						

- Declaration Legend:
1. Citizen/National
 2. Noncitizen tenant 62 or older
 3. All other noncitizens
 4. Not contending eligibility